

**TAHOE SIERRA MULTIPLE LISTING SERVICE (TSMLS)
Request for UNLicensed Assistant Access to Paragon**

Please establish a Username and Password for my Unlicensed Office Assistant. I have briefed my Assistant on the protocol and navigation of Paragon. I further understand that I must immediately notify the TSMLS Office, in writing, of staffing changes that impact the Access Authorization.

ASSISTANT NAME: _____ SUPPORTING AGENT: _____

OFFICE PHYSICAL ADDRESS: _____

OFFICE MAILING ADDRESS: _____

PHONE #: _____ FAX: _____ E-MAIL: _____

MULTIPLE OFFICE AUTHORIZATION

1. _____
2. _____
3. _____

I hereby agree to use the Paragon software and the TSMLS database in the manner and capacity prescribed in the TSMLS Rules and Regulations. I understand the access provided is for my use only.

The Penal Code prohibits intentional unauthorized access or causing unauthorized access to a computer system. Violations of the Penal Code can result in criminal penalties. I understand that I may not disregard TSMLS security measures, give out my password, or allow unauthorized access to the TSMLS database or the Paragon software. I understand that only the Designated REALTOR/MLS Participant, REALTOR/MLS Subscriber or Authorized Assistants (TSMLS authorization form on file) may access the Paragon software and TSMLS database.

I have read this entire agreement and agree to all its terms and conditions. Additionally, I acknowledge receipt of the current TSMLS By-Laws and Rules & Regulations located at <http://www.tahoemls.com/tahoe-sierra-mls/library/> and agree to abide by these documents; failure to comply with the TSMLS Rules & Regulations will result in Fines as defined in the current Rules & Regulations.

MEMBERSHIP DUES AND ASSESSMENTS

Application/Initiation Fees	\$ 25.00
Membership Dues in February	\$ 25.00
Membership Dues in August	\$ 25.00

Assistant Signature

Date

Broker Signature

Date

CREDIT CARD INFORMATION

Name on Card: _____ Card Number: _____

Exp. Date: _____ Billing Address: _____